



# Montmorency Junior Football Club

## Emergency Policy

This policy will outline Montmorency Junior Football Club's approaches & expectations with regards to Emergency Response and Management:

## Contents Headers

- EMERGENCY PLAN
- EMERGENCY CRISIS
- PLAYING EMERGENCY

## Purpose

The purpose of this policy is to ensure that MJFC abide by an Emergency Management that is appropriate to anticipated situations that constitute "Emergency" such that it may prevent any undue or further harm to MJFC, its players, officials, volunteers and supporters.



# Policy: Emergency Management

## Emergency Management Policy

### EMERGENCY PLAN

The Montmorency Junior Football Club (MJFC) is committed to Emergency Planning. This policy/plan addresses two different types of emergency. The first of these relates to emergency crisis for example a fire in the clubrooms or a brawl amongst the spectators and the second covers a playing emergency where a player gets seriously injured whilst playing football.

### EMERGENCY CRISIS

There are a myriad of occurrences which can present as an emergency and may lead to serious injury. In either case it will be the most senior committee member at the ground when the incident occurs that will respond and direct procedures.

In the case where there is a brawl in the crowd, the Committee member should attend the canteen area and call the police. If possible, they should then assess the situation and take action to minimise any serious injury. Under no circumstances are they to become involved in any fracas.

In the case of a clubroom/canteen fire, the Committee person should quickly evacuate the clubrooms. If a game is in progress it should be stopped and all players and spectators should be asked to gather at the eastern end of the ground. No one should be allowed back into the clubrooms. The fire brigade should then be called on 000.

The Committee member is to then gain assistance in opening the emergency gate to enable emergency personnel to gain easy access.

## **Policy: Emergency Management**

The key for the lock on the access gate will be kept in the Canteen area.

Whilst waiting for the emergency response personnel, the President and Secretary should be informed.

If possible, the Committee member should turn off all electricity and gas which is connected to the building.

### **PLAYING EMERGENCY**

All efforts should be made to attend an injured player irrespective of which club that player plays for.

In the case where a player of either side is seriously injured, they should only be attended to by a qualified medic, a first aider or qualified medical professional.

If it is deemed the player requires an ambulance, the Team Manager should contact Emergency Services on '000'.

Every effort should be made to ensure that the Ambulance has safe and unobstructed passage to the location where the injured person is. i.e clear the carpark access, remove obstacles & perhaps have someone give directions to the Ambulance crew when it arrives.

If possible and without risk of any further injury, the injured person should be taken into the clubrooms to await the arrival of the ambulance. At this location their condition should be assessed and first aid rendered as appropriate.

Regardless of which team the player was representing, the Home Team Manager should try and ascertain the name of the injured player and any information relating to the

## Policy: Emergency Management

injuries occurrence.

The injury register (which will be located in the Office) should then be completed.

In these cases, all attempts should be made to comply with the requests of the qualified first aider or trainer who is assisting the injured player.

A placard indicating a large green first aid cross is to be posted in the home and visitors' rooms. This placard should inform people of emergency procedures and the location of the closest first aid kit.

In addition to these placards a list of emergency phone numbers eg ambulance, doctors, hospitals, dentists etc will be posted next to the telephone in the office.

Emergency vehicles will be provided clear access to the Garvey oval at all times. An area in front of the access gate, will be cordoned off with traffic cones to ensure that emergency access will always remain clear. These cones shall be placed in position during ground setup prior to the commencement of any games. The key for the access gate shall be located adjacent to the office.

A stretcher shall also be made available for members of competing clubs. This should be placed between the two bench areas on the ground.

Version	Review date	Reviewed by:	Frequency of Review	Next Review due:
001	24 <sup>th</sup> October 2021	Daniel Thorne	3 Yearly	24 <sup>th</sup> October 2023